

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT No. 14
REGULAR MEETING
Monday, January 17, 2022, 7:00 PM
Volente FD, 15406 FM 2769, Volente, TX 78641

This was a public meeting, and the public was invited to attend. Attendance in person was subject to COVID-related precautions. The public was asked to submit comments to esd14comments@gmail.com. Additional contact information is on the website, esd14.org.

MINUTES

1. Call to Order and Establish a Quorum.

The meeting was called to order at 7:00 p.m. Present: Moore, Shull, Harrison, Wilhelm, Schlotzhauer. Quorum established.

2. Citizen Comment.

No citizen comments.

3. Receive and take action on the annual audit report from the ESD's auditors.

Tara Hojnacki of Maxwell Locke & Ritter presented the audit letter and report. There no problems with the audit. The audit report will be posted on the ESD website.

Commissioner Wilhelm moved to accept the audit as presented, and authorize the Chief to forward a copy to Travis County. Harrison seconded. Audit accepted unanimously.

4. Review and Approval of Minutes of the ESD 14 board meeting of 12/20/2021.

Commissioner Wilhelm moved that the minutes be approved. Schlotzhauer seconded. Minutes approved unanimously.

5. Confirmation of fulfillment of three annual requirements: (1) annual ESD report submitted via SAFE-D website on 12/5/2021; annual Special Purpose District Report submitted to TX Comptroller on 01/01/2022; and annual publication of ESD's address in Hill Country News on 01/06/2022.

President Moore confirmed that he had submitted the two reports, and that the *Hill Country News* has published the ESD's address. They are publicly available.

6. Receive and review reports from VFD Fire Chief, including a review of specific calls and response times, and an update on VFD board elections completed 01/10/2022.

VFD responded to 22 calls in December, 11 medical, 4 vehicle accidents, and the rest miscellaneous. Average response time for emergency calls was 6:55 in December, which is under the county wide goal of 8:15. Fastest response was 2:48 on FM 2769 near the station. Longest was 12:09, for an alarm activation on FM 620.

Z. Smith was elected President of VFD for 2022, and David Hoffman was elected Secretary. Since there were no competing nominees, both were elected by acclamation. Other officers will continue their terms.

Four VFD fire fighters have tested positive for COVID-19. All have observed proper protocols for isolation.

The system for connecting Travis and Williamson County dispatchers is being tested. If the test is successful, the CAD systems will be connected and tested further. When operational, assistance from Cedar Park will be automatic, just as within Travis County. We hope to receive auto-aid from Cedar Park on the northern ends of Lime Creek and Anderson Mill Roads.

7. Discussion and actions regarding the planned remodeling of VFD building, payment for same, and future changes.

Drawings are complete for station remodeling. Next steps include Village permit, cost-estimating and selection of contractor. President Smith will serve as Project Manager.

No action taken on this item.

8. Discussion and action(s) regarding the Q1 2022 newsletter, publishing an updated Evacuation Map, and future newsletters and public communications.

A draft of the newsletter was reviewed. It was decided to not include the Evacuation Map in the newsletter. It will be a separate mailing in March, as we hope all residents will read the map and keep it handy for emergencies. The map covers Lime Creek Road and FM 2769 in Volente. Residents on the eastern side of the Low-water Bridge would not need water evacuation routes. The newsletter includes fire fighter bios, ESD and VFD board members and a discussion of the volunteer administrative work still performed by ESD residents.

9. Discussion and actions regarding attendance at the 2022 SAFE-D conference.

All five Commissioners are registered to attend the conference.

10. Receive and discuss updates and information regarding emergency services in and around the District, including but not limited to discussions and actions taken by the ESDCC, SAFE-D, other ESDs (including CPF and AFD) and Travis County.

No new information for this item.

11. Review and approval of Treasurer's Report.

Property tax revenues dominated December, with a total of \$277,815.77. Sales tax revenue dropped slightly from last month at \$99,195.33. Total revenues including adjustments were \$ 377,044.04.

Total December expenses were \$87,378.15, 85% of which were paid to VFD. We also paid appraisal fees to Travis County, and Comptrollers fees to the State.

Commissioner Shull moved to approve the Treasurer's Report. Wilhelm seconded. Report approved unanimously.

12. Reimbursement and Payment Requests. Consideration and action on reimbursement request(s) from VFD and/or any other payment requests.

The following reimbursements were proposed:

Volente Fire Department: \$ 74,695.35, for fire and rescue services.

Maxwell Locke & Ritter: \$10,000.00 for annual audit.

Lonnie Moore: \$473.81, for SAFE-D registration and blue sign supplies.

Lizza Harrison: \$295.00, for SAFE-D registration.

John Schlotzhauer: \$295.00 for SAFE-D registration.

Dorothy Wilhelm: \$295.00 for SAFE-D registration.

Roger Shull: \$205.00 for SAFE-D registration (1 day).

Travis County Clerk: \$50.00, for posting of notices.

Hill Country News: \$21.00, for publication of official notice.

Commissioner Harrison moved to approve the above reimbursements. Wilhelm seconded. Reimbursements approved unanimously.

13. Adjournment.

The meeting was adjourned at 7:54 p.m.

Roger Shull, Secretary